

## KINDERGARTEN POLICIES

Dear Kindergarten Families,

Welcome to an exciting Kindergarten school year! I hope that this letter answers many of your questions regarding our kindergarten class and policies.

**COMMUNICATION:** One of my goals this year is to keep you informed the best I can. I plan to achieve this goal by posting a newsletter every Friday on my school webpage and sending an email through Skyward. This Weekly News from Mrs. Boone will highlight our week's activities. It will also give you a short preview as to what letter(s) we will be covering during the upcoming week. I hope this will enable you to engage your child in conversation about what activities and fun things they will be learning in the classroom. I can be contacted either before or after school for any questions or concerns. The easiest way to reach me during the school day is through email. If you have an e-mail address you would like me to be aware of, please indicate it on the questionnaire found in the folder you received during Meet and Greet. I will do my best to respond within 24 hours of receiving your note, phone call, or email. Occasionally, I have trouble receiving emails. If I do not respond to your email within 24 hours, please contact me by phone or resend the email. Thank you!

**IMPORTANT NOTES:** Each day your child will bring home their take home folder and agenda notebook. Please take the time to look through and empty the front pocket daily for homework and other important information. If you need to send a message to school, please put it in agenda notebook. I will check the agenda notebook each day shortly after school begins. I will not check inside your child's backpack for notes. Each student will be responsible for giving me their agenda notebook shortly upon their arrival at school. If you are sending money or checks to school, please put it the money pouch found in the agenda notebook. Thank you!

**DAILY SUBJECTS AND ACTIVITIES:** Each day we will work on Reading, Math, Phonics, and Handwriting. We will also complete activities that focus on Social Studies and Science concepts. Assignments and activities will be completed as a class, in small groups, or individually. The students will also go to gym, music,

art, computers, and library each week. To see what special classes your child has on each day of the week, please visit our class webpage.

**BEHAVIOR POLICY:** Learning to make good choices is a part of Kindergarten. I will be using a behavior clip system to encourage everyone to make good choices in the classroom.

#### **HOMEWORK:** Kindergarten Homework

We encourage parents to read with students at home every night. Reading and talking about stories with children develops early literacy skills, enriches vocabulary, builds background knowledge, and expands their imagination. Reading is FUN! Monthly reading logs are distributed to students or the agenda is used to track minutes read at home. Any type of reading can be included on the logs including books read online and through applications on phones and computers.

**Sight Words-** Kindergarten is an exciting year when children begin to read on their own! Sight words are introduced in the classroom, about every two weeks. Please save and use the one page stories that are sent home to practice reading. Also, please use sight word flashcards to practice sight words. Books containing the Sight Words are sent home for parents and students to read together. I suggest that you make or purchase number and alphabet flashcards and work with your child to review these concepts throughout the week. Reading with your child each night is another extremely important and fun activity! Family Projects are sent home several times throughout the year and are intended for students to have fun with their families. The kids love to share and talk about what they do at home!

**LUNCH & RECESS:** Our lunchtime will begin at 10:40. The students only have 20 minutes to eat. Please only pack what they can realistically eat in that time. Also, pack the snack separately so they know where to find it. Often times, if a child's snack is packed with his/her lunch, it is accidentally eaten & then they do not have a snack for later in the day. Recess will take place from 11:00 - 11:20. Please dress your child appropriately according to the weather. This is especially important in the winter months. Winter coats, boots, hats, snow pants, and mittens are required for cold snowy days to play in the snow. If your child doesn't want to wear snow pants to school please put them into an extra bag,

as they will need them for recess. When it is slushy outside, please send an extra pair of socks.

**MILK & LUNCH MONEY:** Milk and lunch money needs to be put in an envelope and marked with your child's name, the date, and K- Boone & put into the money pouch found in the agenda notebook. Lunches can be purchased on a daily basis. The lunch cards are on a debit card system. Milk can be purchased daily for 50 cents. Please make sure your child's name is on their lunchbox. There are many lunchboxes that look exactly the same.

**SNACK TIME:** For the safety of all children, we are a peanut free/tree nut free classroom. Please do not send in any snacks that contain peanuts/tree nuts. Students will be given time each afternoon to eat a healthy snack. Each student will be responsible for bringing in his/her own snack. Pretzels, crackers, fruit, or vegetables are considered healthy snacks. Please do not send cookies, pudding, chips, or candy with your child for snack time. Please pack your child's snack in a separate container from his/her lunch. I would dislike for your child's snack to be accidentally eaten during lunchtime. I encourage you to send a water bottle to school daily with your child. Please refrain from sending in a juice box, milk, or sports drinks.

**ILLNESS:** Being a parent, I understand it is difficult when a child has to miss out on school and special events due to illness, but please keep in mind that your child shares his/her classroom with about 25 other children. Please do not send your child to school if they have a fever or are vomiting. Your child must be fever free for 24 hours before returning to school. Thank you for your cooperation.

**CLOTHING:** Accidents do happen. Please have your child bring an extra set of clothing to school in case there is an accident. If possible, please put the extra clothing into a gallon size Ziploc bag with your child's name clearly labeled on the outside. Also, please remember when buying clothing, shoes, and boots to consider whether your child will be able to dress himself/herself. Please practice dressing at home, especially outerwear, so that your child does not have to depend on help from an adult. At school we only have one adult to 23+ children and time spent dressing is time spent away from fun and important classroom activities.

**TOYS:** I encourage toys to remain at home for several reasons: distraction during instruction, possibility of breaking or being misplaced, and we only have show-and-tell when the students are Star Student of the Week. If toys are brought to school, they will remain in your child's backpack.

**DISMISSAL:** Please remember that if your child will be going home with someone other than a parent, a note should be written and put in your child's agenda notebook the day the pick-up procedures will be changed. You must also call to notify the office. (preferably before 2:30 the day the dismissal routine changes).

Please feel free to communicate with me about any concerns or questions you may have. Communication between home and school is very important. I appreciate you taking the time and giving support to your child's education. It is such an exciting year of physical, emotional, and educational growth. This year will be a fun learning experience for your child!

Sincerely,

Mrs. Lisa Boone

Kindergarten Teacher

[lisaboone@bighollow.us](mailto:lisaboone@bighollow.us)